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# Hickory Public Schools

## Individual Career Portfolio

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Name: \_\_\_\_\_

Date Started: \_\_\_\_\_

Grade: \_\_\_\_\_

### Checklist:

- Employment Related Questionnaire**
- What Do You Want To Be When You Grow Up?**
- Student Styles Questionnaire & Report**
- SDS Assessment & Report**
- Learning Styles Inventory**
- Review of Educational Plans** (transcript & discussion)
  - Attendance
  - Academics
  - Test Scores (ACT, SAT, PLAN, etc)
- Research:**
  - Career Cluster Survey
  - Researching Careers
  - Post-Secondary Education & Training Research
- Career Action Plan**
- Job Application Practice**
- Resume/College Activity Sheet**
  - Extracurricular Activities
    - Work Experience
    - Club Membership
    - Leadership Positions
    - Volunteer Experience
  - Post Secondary Goals
- Reference List and/or Letters of Recommendation**
- Certificates/Credentials List**
- Other (personalized as needed)**

## Employment Related Questionnaire

The answers to these questions typically follow one as they make career decisions. Follow me as we go through these questions.

Student Name: \_\_\_\_\_

Who do you currently live with?

What do your parents do?

Do you have any older brothers/sisters? **Yes or No**

If so, what do they do?

Did they finish high school? **Yes or No**

Do you have any relatives that you consider to be a neat job? **Yes or No**

If yes, who is the person and describe the job?

What are some of your strengths?

What are some of your weaknesses?

What is or has been your favorite class? Why?

What is or has been your least favorite class and why?

What classes would you like to take?

What are 3 things you would like to learn in school this year?

- 1.
- 2.
- 3.

Do you plan to finish high school? **Yes or No**

What do you plan to do after high school?

Where do you want to live?

Do you have a driver's license? **Yes or No**

Do you have access to reliable transportation?  
**Yes or No**

How many days of school did you miss last year?

Do you belong to any school, church, or community groups? **Yes or No**

What?

What are your hobbies or special interests?

What do you do on the weekends?

## What Do You Want to Be When You Grow Up?

There are thousands of possible career paths. Which one is for you? Working through this exploratory guide will help you find answers to the career path that will best suit you.

### About YOU- I

Who are YOUR heroes?  
Who do you admire most  
and why?

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What are some of their  
qualities that you admire  
about them or their work  
that you would like to  
make a part of your own  
career one day?

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### Strengths – II

What do you consider your strengths? Your  
strongest abilities, talents, and skills?

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What school subjects do you do best in or enjoy  
most?

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What sports, hobbies, or other activities do you  
enjoy?

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### Other Important Considerations:

- Money (How important in comparison to other job aspects such as vacation time, employee benefits, time with family, and more)
- Job Environment (Working at a desk or outside, with people, data, or things; Nights and Weekend Work?)
- Other Factors (Job Relocation, Travel, Job Location)

### Education & Training - III

The MORE education you get, the more likely you are to earn more money and have more jobs available to you. Circle the highest level of education you hope to achieve. What other education and training options will or have you considered?

- HS Diploma
- Technical Degree
- Apprenticeship
- Two Year Degree
- Four Year Degree
- Master's Degree
- Doctorate Degree
- Other

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### Work Values – IV

What is important to YOU? Read the descriptions for each of the six work values below and rank them in order from most important (1) to least important (6). ~Taken from O\*NET online

Work Value	Description	How Important?
<b>Achievement</b>	Occupations that satisfy this work value are results oriented and allow employees to use their strongest abilities, giving them a feeling of accomplishment. Corresponding needs are Ability Utilization and Achievement.	
<b>Independence</b>	Occupations that satisfy this work value allow employees to work on their own and make decisions. Corresponding needs are Creativity, Responsibility and Autonomy.	
<b>Recognition</b>	Occupations that satisfy this work value allow employees to work on their own and make decisions. Corresponding needs are Creativity, Responsibility and Autonomy.	
<b>Relationships</b>	Occupations that satisfy this work value allow employees to provide service to others and work with co-workers in a friendly non-competitive environment. Corresponding needs are Co-workers, Moral Values and Social Service.	
<b>Support</b>	Occupations that satisfy this work value offer supportive management that stands behind employees. Corresponding needs are Company Policies, Supervision: Human Relations and Supervision: Technical.	
<b>Working Conditions</b>	Occupations that satisfy this work value offer job security and good working conditions. Corresponding needs are Activity, Compensation, Independence, Security, Variety and Working Conditions.	