
CAREER ACTION PLAN

Devised to help students explore educational and career possibilities and to make decisions based on valid information

What is a CAREER ACTION PLAN?

- * Plan to provide students with knowledge and skills, needed to make informed decisions regarding his/her education and career.
- * Process to assist students in making informed decisions regarding education and careers that includes self-awareness, option awareness, and decision-making and planning skills, portfolio development.
- * Process to help each student improve his/her chances for long-term employment.

Why do we need a Career Action Plan?

- Organize career development into a manageable time frame.
- Insure consistent curriculum exposure to all students.
- Provide opportunity for shared responsibility for career and educational development by including parents, students, teachers and counselors.
- Enable students to gain skills and background necessary to make good educational and career decisions.
- Increase students' choices and access to jobs and postsecondary education through adequate knowledge.
- Encourage students to set career/educational goals as well as a plan to meet these goals.
- Improves relations between school, students, parents, business and community

Create an Action Plan

So what do you do next? The following questions can help you develop an action plan for your career.

Given the career(s) that interests me, what kinds of classes do I need to take in high school? Post-Secondary?

What activities or hobbies can help me gain skills and experience in those areas and jobs that interest me?

What volunteer, part-time and summer jobs can I get to gain experience in a career that interests me?

What research can I do in the next few months on specific jobs, training, and educational opportunities?

To demonstrate that I have achieved my goals, I will
(How will you prove that you have achieved your

Name: _____

Date: _____