

Leadership 2000 and Beyond
Hickory Public Schools

INTERNSHIP OBJECTIVES

This internship is intended to provide the student with:

- A. A practical field based experience with a non-profit agency, governmental agency, and a business in the private sector
- B. First hand awareness of the goals and objectives of the agency and how it works to achieve those goals/objectives.
- C. Direct experience with the functions performed by the agency.
- D. Direct experience with the day to day professional activities of one or more professionals in the agency.
- E. Student will be able to see a direct connection between what is learned in school and what is required in the workplace.

STUDENT'S RESPONSIBILITY The student agrees to:

- A. Commit to a three-year program.
- B. Be present at the internship for a minimum of 30 hours during a designated period.
- C. To accept assignments and carry out assignments made by mentor.
- D. Hold in strict confidence all information of a personal nature encountered during the internship
- E. Keep a daily journal of internship experiences and reactions.
- F. Follow the dress code of the internship agency.
- G. Provide his/her own transportation for the internship.
- H. Participate in scheduled seminars throughout the school year
- I. Attend annual banquet

SCHOOL RESPONSIBILITY Hickory Public Schools agrees to

- A. Supervise overall operation of program
- B. Assign students to agencies
- C. Make at least one site visit to the agency at a time mutually agreeable to mentor and intern
- D. Provide a leadership seminar before the internship for new students
- E. Lead seminars during school year.

PARENT RESPONSIBILITY

Parents agree to:

- A. See that student arrives on time, dresses appropriately and understands the significance of this opportunity.
- B. Provide transportation to and from site.

MENTOR'S RESPONSIBILITY

The mentor agrees to:

- A. Provide the intern with an opportunity to obtain an overall picture of the agency's goals, clientele, and functions (including confidentiality).
- B. Give the intern an opportunity to observe professional workers in their everyday professional activities.
- C. Give the intern an opportunity to carry out, under supervision, some of the activities of the agency.
- D. Help student to make a connection between what is learned in school and what is required in the workplace.